# INFORMATION SHEET FOR MOBILITY STUDENTS AND PARTNERS

## UNIVERSITY

<table>
<thead>
<tr>
<th>Name of the University</th>
<th>University of Coimbra</th>
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<tbody>
<tr>
<td>Rector</td>
<td>Amílcar Falcão</td>
</tr>
<tr>
<td>Vice-Rector for International Relations</td>
<td>João Calvão da Silva</td>
</tr>
<tr>
<td>Erasmus University Code</td>
<td>P COIMBRA01</td>
</tr>
<tr>
<td>Erasmus Charter Code</td>
<td>29242-EPP-1-2014-1-PT-EPPKA3-ECHE</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uc.pt">www.uc.pt</a></td>
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## INTERNATIONAL RELATIONS UNIT

<table>
<thead>
<tr>
<th>Head of the Unit</th>
<th>Liliana Moreira</th>
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<tbody>
<tr>
<td>Mailing address</td>
<td>Divisão de Relações Internacionais Universidade de Coimbra Colégio de São Jerónimo, 2.º andar – Largo D. Dinis 3000-143 COIMBRA - PORTUGAL</td>
</tr>
<tr>
<td>Tel.</td>
<td>+351 239 857003</td>
</tr>
<tr>
<td>Fax</td>
<td>+351 239 857002</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:dri@uc.pt">dri@uc.pt</a></td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uc.pt/driic">www.uc.pt/driic</a></td>
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### Incoming mobility contacts

- **Incoming student mobility**
  - E-mail: dri.intstudy@uc.pt

### Outgoing mobility contacts

- **Outgoing student mobility**
  - Erasmus: dri.intinfo@uc.pt / Other Programmes: anisabel@uc.pt
  - Outgoing teaching and non-teaching staff mobility
  - E-mail: dri.mobilidade@uc.pt

### Bilateral agreements

- E-mail: dri.agreements@uc.pt

### Front-Office address

- Monday to Thursday: 9h30 to 13h00
  - Casa da Lusofonia – International Student Lounge
    - Pólo I - University of Coimbra
    - Rua do Arco da Traição
    - 3000-056 COIMBRA - PORTUGAL
APPLICATION PROCEDURES

Nominations

Students within the framework of Erasmus+ bilateral agreements do not need to be nominated. They can apply directly to the University of Coimbra as described below.

Students within the framework of non-Erasmus/ Other Exchange bilateral agreements must be nominated by their home university prior to the application between 1 January and 30 June.

Application deadlines for all students

1st semester: 1 March to 15 July
2nd semester: 1 September to 15 December

Online applications

Free mover students and students within the Framework of the Erasmus or other Exchange Programmes shall apply online at www.uc.pt/en/driic/mobilidade/in/

All students are advised to read carefully the application guide before starting the online application.

Note: Given the current COVID-19 outbreak that is affecting us globally, we have extended the deadlines and will deal with the exchange programme applications in a flexible way.

ACCOMMODATION

Accommodation

Mobility students may book their own accommodation at student residences or private lodging by using the online accommodation platform of the University of Coimbra available at www.uc.pt/go/accommodation

ACADEMIC INFORMATION

Academic calendar

1st Semester: From September to December
Christmas Break: last two weeks of December to first week of January
Examination Period -1st Semester: first week of January to first week of February

2nd Semester: From February to June
Easter Break: one week in the Easter month
Academic Festivity “Queima das Fitas”: one week in May
Examination Period -2nd Semester: June to July
Resit Examination Period: July
Summer Holidays: 1 to 31 August

Assessment system

Assessment comprises written, oral and practical tests/examinations, papers, theses, projects, reports, and portfolios. All these types of assessment may take place during and/or at the end of each semester. More detailed information about assessment methods can be found in the content description of different course units of the study programmes.
1. The final assessment of a course unit is expressed by a grade on a scale of whole numbers from 0 to 20, with 10 as the minimum pass mark.

2. The final classification of a diploma/degree programme is expressed as a number from 10 to 20 on the scale of whole numbers from 0 to 20.

3. The final classification is the arithmetic weighted average of the classifications obtained in the course units that make part of the course structures of the diploma/degree programmes.

4. The final classification is usually associated with a qualitative definition in four classes: Pass (10-13) Good (14 and 15), Very Good (16 and 17) and Excellent (18-20).

The Academic Services at each Faculty (called "Bedel" in some of them) deal with examination scheduling and registration as well as marks.

Language requirements

Since the majority of course units are conducted in Portuguese, Erasmus students are strongly advised to take the OLS preparation course available online (access is provided by the home institution). Non-Portuguese speakers can also take the “Portuguese Language Erasmus” semester course, as long as they include it in their Learning Agreement when applying for mobility. They can also attend the Intensive Language Preparation Course at the beginning of each semester, in September and February (enrolment subject to fees).

A number of course units is also offered in English and, in most cases, exchange students can make arrangements with lecturers in order to be allowed to do examinations or submit assignments in English (or other language, if both parts know it).

Modern Language studies are usually half taught in Portuguese, English, French, German, Dutch, Spanish and Italian.

Language and culture courses

The Language Centre of the Faculty of Arts and Humanities of UC offers a wide variety of opportunities to improve students’ language proficiency in Portuguese and other languages, from European to Asian languages. These courses are lectured by native speakers.

Information on courses

All study programmes and course units taught in English are available at www.uc.pt/en/ects/catalogo.

Please contact ECTS departmental coordinators of the subject area that interests you most for more information.

European Credit Transfer and Accumulation System (ECTS)

All courses of the University of Coimbra are organised in compliance with the ECTS. For further information see www.uc.pt/en/ects.

Information on the ECTS departmental coordinators

The University of Coimbra has an ECTS Coordinator per Faculty, and each Faculty nominates an ECTS Departmental Coordinator by subject area/department. They work in close connection with the International Relations Unit and deal with issues about the academic recognition of student mobility.

See their names and contacts at www.uc.pt/en/ects.
# Useful Links About Portugal, the City and the University of Coimbra

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<tr>
<th>Description</th>
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<tr>
<td>How to get to Coimbra</td>
<td><a href="https://www.uc.pt/en/driic/mobilidade/ac">International Relations Unit website</a></td>
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<tr>
<td>Finding your way after arrival and during your studies</td>
<td><a href="https://www.uc.pt/en/driic/mobilidade/ac">International Relations Unit website</a></td>
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<tr>
<td>About the University of Coimbra</td>
<td><a href="https://visit.uc.pt">Official tourist website of the University of Coimbra</a></td>
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<tr>
<td>About Coimbra</td>
<td><a href="https://www.turismodecoimbra.pt">Official tourist website about the city of Coimbra</a></td>
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<tr>
<td>About Portugal</td>
<td><a href="https://www.visitportugal.com">Official tourist website about Portugal</a></td>
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