**Please remove all green instructions from your final form.**

1. **Requested funding**

**Please fill out Table A. *Overview* and explain the individual positions under *B. Explanation* 1.1 - 1.4**

**Please note:**

* Your total budget should not exceed €110,000 p. a.
* You cannot apply for your own position, except rotation position for physicians (TVÄ1). If you want to apply for a rotation positon, please contact the IZKF office.

**Possible constellations (examples):**

**Personnel costs**

1 scientific position (100%) + 1 technical assistant (50%)

or

1 PhD student (65% E13) + 1 technical assistant (100%)

Other constellations are possible as long as it fits your project.

**Consumables**

e.g. chemicals, cell culture media, antibodies, disposable plastic goods, etc., max. € 15,000 per year

**Other costs**

Additional expenses, e.g. animal care, sequencing costs, etc. (per year)

**Investments**

Equipment, machinery, etc. over € 1,000 (net) and necessary supplies. Please note: only investments that are not part of the basic equipment are eligible for funding.

1. **Overview**

|  |
| --- |
| **Requested project funding (in Euro)**Funds to carry out the project |
| Personnel(Employment rate in %) Example: 65% | Position(TV-L/TV-Ä, Postdoc, PhD student, etc.)Example: TV-L 13 PhD student  | Employment period (From - to DD.MM.YY)Example: 01.01.2025 – 31.12.2027  |
|       |       |       -       |
|       |       |       -       |
|       |       |       -       |
|       |       |       -       |
| Consumables **per year** |        |
| Other costs (incl. animals and animal transport) **per year** |        |
| Investments (equipment, machinery, etc. over € 1000 net of tax) |        |

1. **Explanation of requested funds**
	1. **Personnel**

Please specify the project related work for each position.

* 1. **Consumables**

Please list the consumables (max. € 15,000 per year) by individual items (chemicals, cell culture media, antibodies, disposable plastic goods, etc.), and the amount you need per year (e.g., based on the number of experiments you plan to perform or the number of patients you want to examine). The list has to be detailed enough to allow the reviewers to evaluate the necessity of each item.

* 1. **Other costs**

**Please note:** Office supplies, literature and small equipment (up to 410 € net) are part of the basic equipment and only eligible for funding in exceptional cases.

**Notes on travel expenses:**

The IZKF has a central budget travel funds (congresses, lecture events). You can apply for funds during the entire duration of your project. They cannot be part of this proposal. Any additional travel expenses should be listed and explained here.

Please annually list and explain your other costs by individual item.

* 1. **Investments**

You have to justify every investment with regards to your work program. Please also provide an offer (taxes and discounts included).

1. **Basic funding to be contributed to the project**

**Please fill out Table *A. Overview* and explain the individual positions under *B. Explanation*.**

Please do not list any third-party funds! Basic funding is an estimate of the personnel and material resources that will be contributed to this project from the institute /clinic’s budget.

You have to verify your basic equipment to the IZKF office by staff positions or copies of invoices at the end of each year.

1. **Overview**

|  |
| --- |
| **Basic funding/ equipment (in Euro)**Funds or equipment that are available from the hospital or institute budget; no third-party funds! |
| Personnel(Employment rate in %) Example: 65% | Position(TV-L/TV-Ä, Postdoc, PhD student, etc.)Example: TV-L 13 PhD student  | Employment period (From - to DD.MM.YY)Example: 01.01.2025 – 31.12.2027 | Contributed from clinic/ institute Example: K/I Proportion (if applicable): [SUM] |
|       |       |       -       |  |
|       |       |       -       |  |
|       |       |       -       |  |
|       |       |       -       |  |
| Consumables **per year** |        |  |
| Other costs (incl. animals and animal transport) **per year** |        |  |
| Investments (equipment, machinery, etc. over € 1000 net of tax)) |        |  |

1. **Explanation of basic funding (with description of the research group and the existing equipment).**

Please describe your research group (size, qualifications of your staff) and your equipment in a way that allows the reviewers to get an idea about the existing capacities.

1. **Only for renewal applications**

If you are applying for a renewal of your current IZKF project, please list the awarded funds from your previous grant.

|  |
| --- |
| **Previous project funds (in Euro)***Only for renewal applications* |
| Funds that have so far been available for the realization of the project |
| Personnel(Employment rate in %) Example: 65% | Position(TV-L/TV-Ä, Postdoc, PhD student, etc.)Example: TV-L 13 PhD student  | Employment period (From - to DD.MM.YY)Example: 01.01.2025 – 31.12.2027  |
|       |       |       -       |
|       |       |       -       |
|       |       |       -       |
|       |       |       -       |
| Consumables **per year** |        |
| Other costs (incl. animals and animal transport) **per year** |        |
| Investments (equipment, machinery, etc. over € 1000 net of tax) |        |